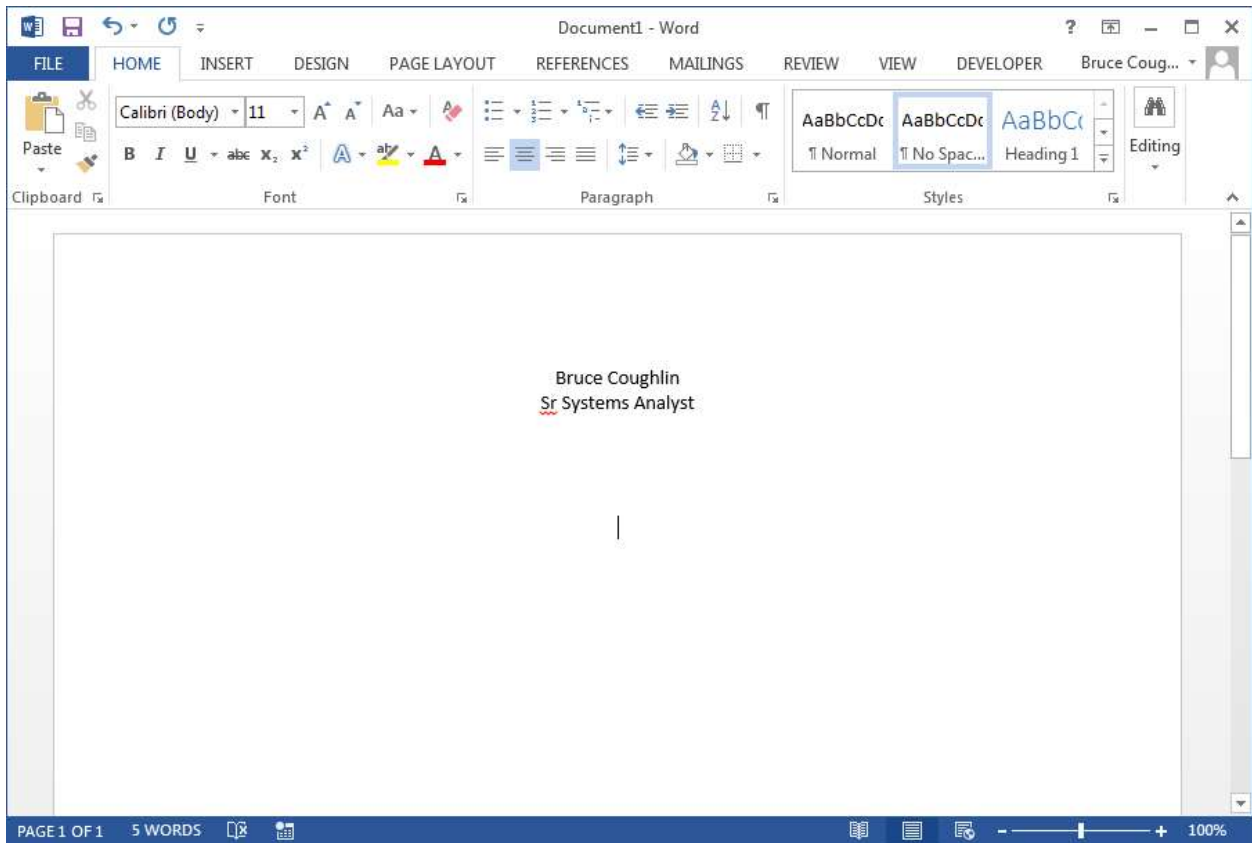
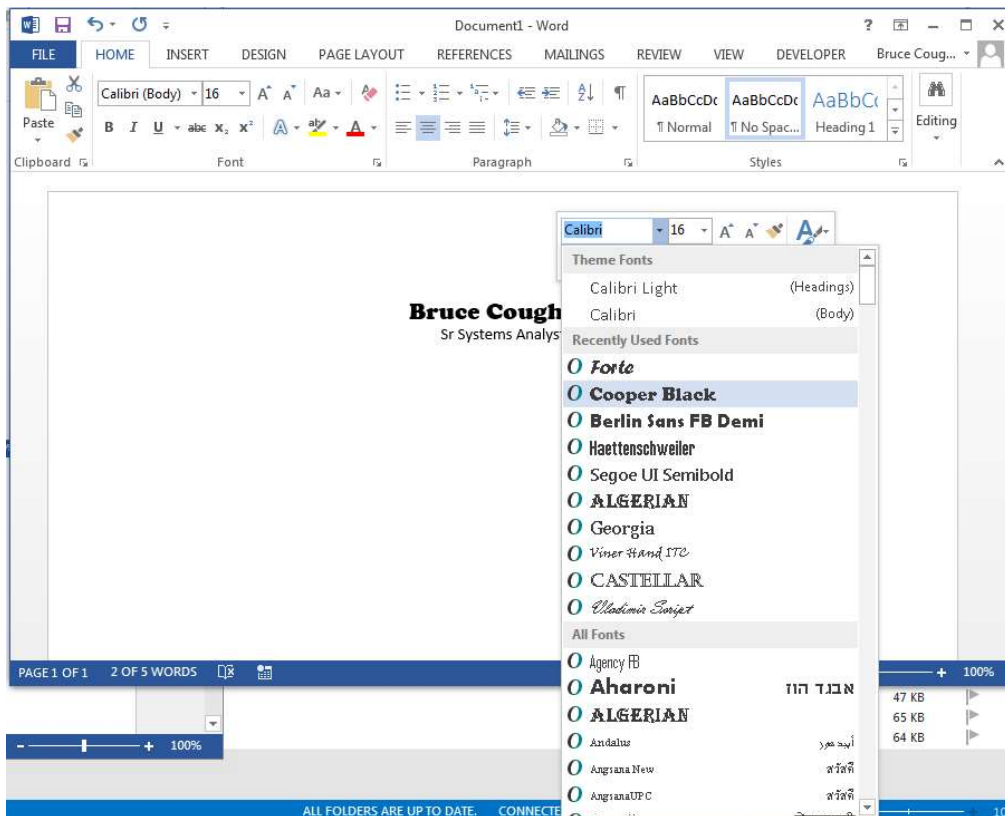


## Creating a Signature Image for SignNow

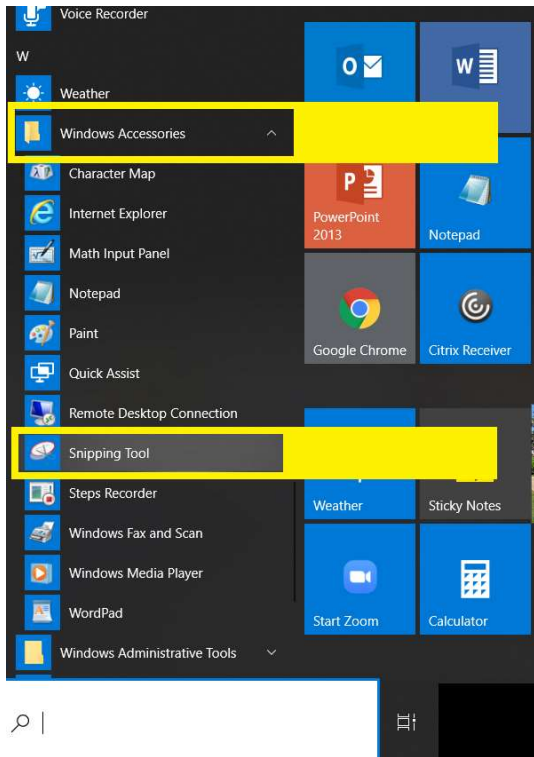


Key your name and title into a word document as seen above

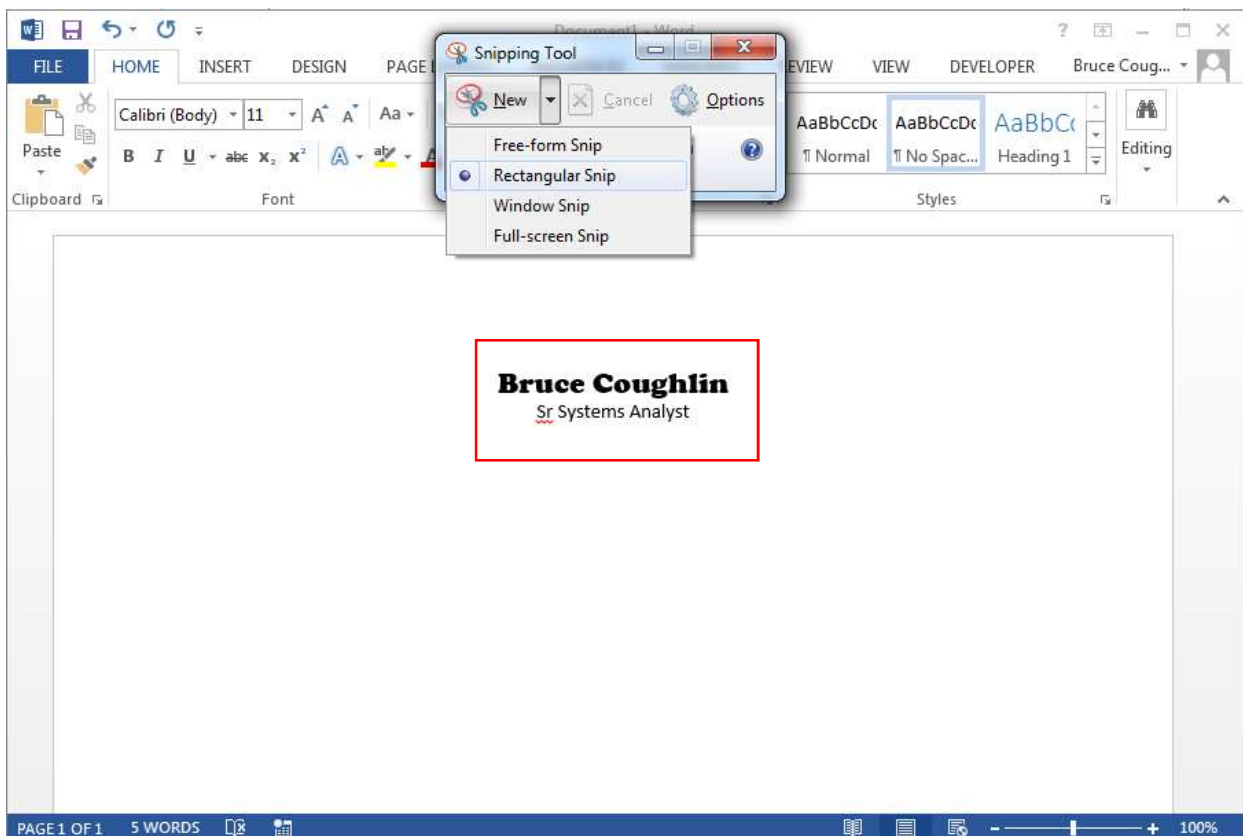


Apply a font to the name as desired

## Creating a Signature Image for SignNow

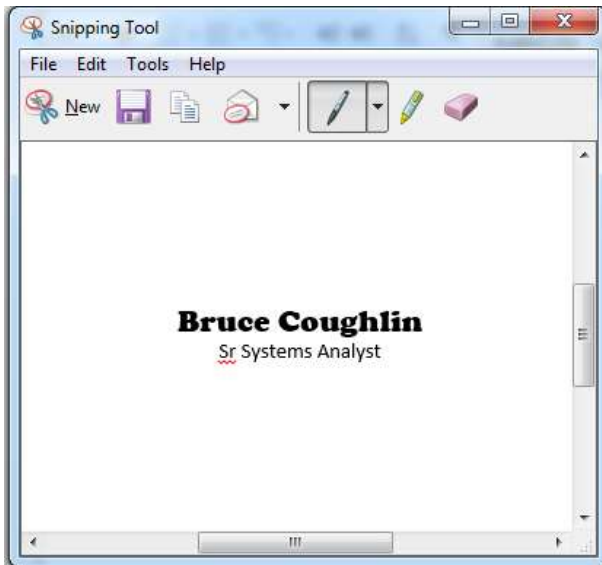


Open the Snipping Tool – go to Start, Windows Accessories, Snipping Tool

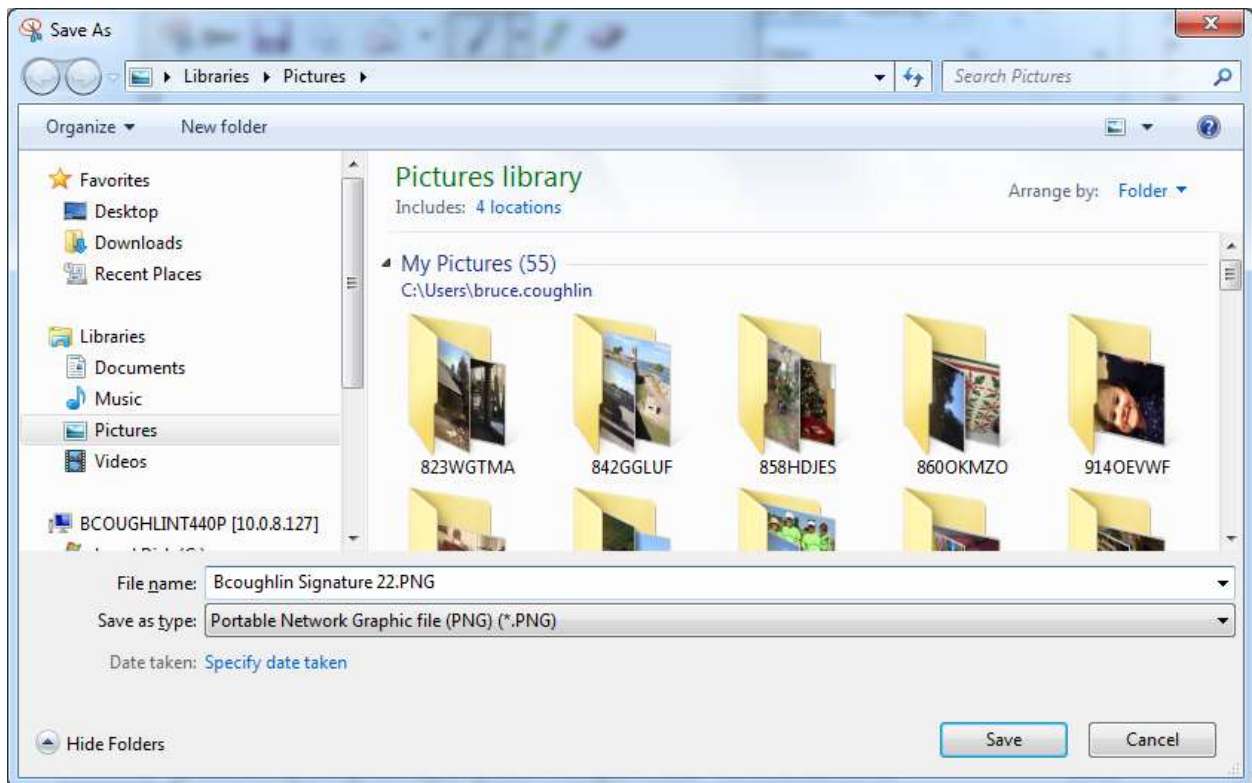


In the Snipping Tool dropdown, choose rectangular snip and draw the rectangle around the title

## Creating a Signature Image for SignNow



From the Snipping Tool, go to File and Save As ...



Give the signature image file a name and click Save

## Creating a Signature Image for SignNow



The image is available to be uploaded into SignNow when signing a document